

RSO/RAO CONFIDENTIALITY AGREEMENT

I _____ understand that as a member of the **RedCliffs Rifle & Pistol Association**, in which I perform **RSO/RAO Duties**; I will have access to **Confidential Information as an RSO/RAO Volunteer**.

As a member of the **RSO/RAO Team**, I undertake the following:

a) To take all possible steps to preserve strict confidentiality regarding any information to which I have access through my **RSO/RAO Duties**.

b) Never to pass any information obtained, **on to Anyone**, including and not limited to other **RSO/RAO Volunteers** unless I have been directed to do so by a more **Senior Member of Staff**, and the reasons for doing so are clearly understood.

c) To keep all names, contact details, personal information secure. This will also include **ALL** combination numbers **for RedCliffs Rifle & Pistol Association Gates, Conex's, Classroom/Bay Area and Office**.

I understand that any breach of the above will result in **removal of RSO/RAO Privileges**.

Signed _____ Date _____

Received by _____ Date _____